

Letcombe Regis Parish Council

Parish Clerk Mrs Elizabeth Jenkins
Tel: 01235 765530
Email: letregispc@gmail.com

4 The Old Stables
Warborough Road
Letcombe Regis
OX12 9LD

**Minutes of the Annual Parish Council Meeting held on Monday July 2020 at 7.45pm
Due to the Government Covid-19 Regulations the meeting was held as a virtual meeting using the Zoom Platform. The first 5 minutes were for meeting preparation**

Present: Jeanne Lapsley (JL) Chairman. Loretta Light (LL) Vice Chair,
Councillors, David Barber (DB), Paul Batchelor (PB), Michelle Benton (MB),
Doug Frewer (DF), Kristine Hitchcock (KH) and Elizabeth Jenkins (EJ) Parish Clerk

There were no villagers present

Item		Actions
	<p>The Chairman welcomed everyone to the meeting and ran through the agenda.</p> <p>Andrew Roberts (AR) from Airband would join the meeting at 7.50. Hosting to be passed over to him to give his presentation.</p> <p>This would be followed by Julie Maberley (JM) to update Councillors on OX12 and HOSC</p> <p>Andrew Roberts joined the meeting at 7.50 and the hosting was passed over to him.</p> <p>AR explained that DEFRA had awarded Airband the contract to provide the infrastructure for superfast download speed. Initially the contract was to supply rural business only. However, the company has been in negotiations with other Government bodies including the Department for Digital, Culture, Media & Sport to provide the opportunity for home locations to benefit. He ran through the text for those present and the presentation is attached as Appendix 1 at the end of the minutes.</p> <p>Councillors would discuss the presentation and Cllr Batchelor would forward any questions to AR.</p> <p>The Chairman thanked Andrew Roberts for the presentation, who passed the hosting to the Chairman and left the meeting.</p> <p>Julie Maberley (JM) joined the meeting at 8.15. She reported that that Legionella bacteria had been found in Wantage Hospital pipework and had been treated weekly. However Oxford Health Foundation Trust (OHT who were the custodians of the hospital) decided to temporarily close the hospital, on health and safety grounds, to all in-patient facilities. This was done on the 7th July 2016. OHT also stated that there would be a consultation on how the hospital would meet future needs for the area. However despite several promises that the consultation would take place nothing happened. The Joint Health Oversight and Scrutiny Committee (JOSC)</p>	<p>PB</p>

	<p>asked OHT to complete repairs to the hospital and to re-open the in-patient facilities and again nothing was done.</p> <p>Consultant-led maternity services at the Horton General Hospital were temporarily closed in October 2016 and in February 2017 the Chairman of Oxfordshire Joint Health Oversight and Scrutiny Committee (JHOSC) wrote to the Secretary of State who agreed that this did not constitute a temporary closure this was under a year. In comparison to Wantage Hospital which has now been closed for four years. Councillors discussed the report and it was agreed that Letcombe Regis Parish Council would write to the Secretary of State and would encourage other Parish Councils to support OX12 by doing the same. JM would draft a letter for the Parish Council to amend.</p> <p>The Chairman thanked Julie Maberley for her report. JM then left the meeting.</p> <p>1. Apologies for Absence: Cllr Barrow had technical problems with joining the meeting and sent his apologies. He would email his report to Councillors. Attached as Appendix 2.</p> <p>2. Declarations of Interest: The Chairman Cllr Lapsley declared an interest due to her planning application P20/V14114/HH Variation of condition 2 (drawings – revise floor level and location of garage/workshop; windows to games room and/or office in the roof space of garage/workshop; move wall to facilitate the internal staircase on planning application P17/V2651/HH The erection of an ancillary outbuilding and the erection of replacement garage/workshop. Cllr Light also declared an interest as a friend of the applicant.</p> <p>3. Approval of the minutes of the Parish Council meeting held on Monday 18th May 2020 and the Extraordinary meeting to approve Section 2 of the Audit Regulations. The minutes were approved and the ongoing actions will be carried through to the next meeting as recorded below.</p> <p>4. Actions Arising: Item 1 Election of Chairman and Vice Chair Clerk to obtain signatures on the election forms - Ongoing</p> <p>Item 7, District Council Matters Request from Public houses request to serve meals outside when self distancing is possible. Cllr Barrow to ask MP David Johnson to contact the Government to request this. (Ref Cllr Barrows report Completed)</p> <p>Byways Open to All Traffic – currently closed in the Challows and Letcombe Regis. Cllr Barrow to consult effected parishes about BOATS once lockdown is lifted. Ongoing</p> <p>Planning Applications Cllr. Barrow to point out to Planners that it is undemocratic not to allow the applicant and Parish Councillors to speak at Review meetings, currently only the District</p>	<p>PB-DC</p> <p>EJ</p> <p>PB-DC</p>
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	<p>Councillor for the Ward is allowed to speak. Cllr Barrow to check with Planners if officers are resuming site visits. Cllr Barrow to contact Planners to ask for more information to be included on the website to enable Parish Councils to give informed comments. (Ref Cllr Barrows report Completed)</p> <p>Item 9, Parish Councillors Verbal Updates</p> <p>Path access from Mill Paddock Clerk to explore availability of grants for a suitable rollator. - Ongoing</p> <p>Childrens Crossing Signs The Clerk checked with Mark Francis to see if these could be included in the existing project for signs and road markings. He replied that this would not be possible but he would look at the problem next time he was in the village and report back. Ongoing</p> <p>Speed Gun Purchase and sharing with other parishes Some Parishes are in favour others were not, Cllr Barrow will follow up. Need list of problem roads plus accidents/near misses. Ongoing</p> <p>Potholes and Drains Cllr Benton to contact Gordon Kelman re the lines wearing round the potholes. She had contacted him but he was on leave. The roads have now been repaired so action no longer needed. Completed</p> <p>Speed Indicator Device (SID) The Clerk reminded Councillors that PCSO Tom Wallcott Smith had offered to use SID. This would be followed up by the Clerk. Ongoing</p> <p>Footpath between Burial Ground and Maundrells Cllr Benton would follow up the overgrown footpath and fallen tree with Oxford County Council.</p> <p>Financial Matters Item 10 iv) To discuss using BACS and apply for a credit card and extra Signatory The Clerk would follow up with HSBC – Ongoing</p> <p>Item 13 Planning LRE/4783/6-X, Antwicks Stud, Main Street, Letcombe Regis Cllr Barrow would chase this with the planners. (Ref Cllr Barrows report Completed)</p> <p>5. County Council Matters: OCC Covid-19 Report from Cllr Constance This was forwarded to Councillors on the 2nd July for information.</p> <p>Cllr Constance was unable to access the meeting as the Clerk had given her the wrong joining instructions. The Clerk would write to Cllr Constance to apologise Update on Active Travel Improvements in Recovery. Councillors had received suggestions and had replied with their own suggestions as requested.</p>	<p>EJ</p> <p>PB-DC</p> <p>EJ</p> <p>MB</p> <p>EJ</p> <p>EJ</p>
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6.	<p>District Council Matters: Cllr Barrow unable to connect to Zoom and will email his report for the meeting.</p>	
7.	<p>Parish Council Matters: i) Councillors reply to District Council Priorities email consultation 16 July for response by mid August. Councillors agreed that Cllr Lights response should be sent to the District Council and is attached as Appendix 3</p>	
	<p>ii) Modification to Standing Orders - postponed from the last meeting. The Chairman proposed that all the modifications should be accepted and Councillors agreed.</p>	
	<p>iii) Lighting request for the football pitch. The Chairman reported that Villagers had turned down a previous request made some years earlier. Councillors discussed and decided that the village should be consulted again and the VOWH would be asked to advise on the best way to go about this. Cllr Batchellor would contact the Vale and draft a suitable consultation questionnaire for inclusion in the Register. Football club to be informed</p>	PB
8.	<p>Burial Ground:</p>	
	<p>i) To consider contractor quotations and agree project timetable. The Clerk received two quotes for the Tree Survey, with the third contractor declining to quote because of the distance. Those received were discussed and Councillors decided to accept the one from John Platt and the Clerk would contact both contractors to let them know.</p>	EJ
	<p>The Clerk reported that she had received 4 of the 5 quotes. The fifth contractor had asked for an extension as he was keen to quote, the time was extended by a week. The Clerk would send it to Councillors on receipt. Cllr Frewer agreed to compare the quotes and Phil Hodgson would be asked to give his professional view. The Clerk would contact him.</p>	EJ
	<p>ii) The VOWH agreement to extend the time scale for the S106 funding as a result of the Covid-19 impact. The S106 contribution was due to expire on 1st July 2020, however the Vale were reviewing the funding scheme under exceptional circumstances. That it is difficult to obtain quotes and the work could not be undertaken because of the imposed lockdown due to Covid-19.</p>	
	<p>Beth Elkin (BE) from the VOWH had prepared a report for consideration, including justification for the request. This was taken the District Councils Heads of Service on May 22nd who decided that the request was appropriate and it was then then progressed for consideration by the Strategic Management Team for determination by ICMD (Individual Cabinet Member Decision). This was approved by the ICMD</p>	
	<p>The PC was sent the Acceptance of Conditions letter, setting out the terms of the S106 payment was agreed by Councillors. The date for when the S106 Contribution would expire has been amended to 11/12/21. The letter was signed by the Clerk and returned to the VOWH who acknowledged receipt. The letter is Attached as</p>	

Appendix 4. The terms are copied below:

1. The S106 contribution must be used exclusively to provide improvements to Letcombe Regis Parish Council burial grounds. This will provide a minimum of 100 burial plots and improved access and parking at the burial grounds situated at The Village Hall and Recreation Ground, Bassett Road, Letcombe Regis, OX12 9LJ, as described in the S106 funding application.
2. We will submit two quotations, addressed to Letcombe Regis Parish Council and listing VAT separately prior to funding being released.
3. We will submit evidence of sufficient funding to bridge any gap between the S106 funding of £21,005.00 and the chosen quotation.
4. We will submit, within one month of the meeting taking place, a signed copy of the minutes from the next meeting of the Full Council, stating its resolution to accept the S106 funds.
5. Upon completion of the proposal we must submit evidence of completion; [copies of invoices and photographic evidence].
6. We will comply with all statutory requirements in order for the improvements to proceed.
7. Any of the S106 contribution that is unspent after 11/12/21, or not spent on improvements to Letcombe Regis Parish Council burial grounds at The Village Hall and Recreation Ground, Bassett Road, Letcombe Regis, OX12 9LJ, as described in the S106 funding application, can be claimed back by the council.
8. We must consult with the council before making any significant changes to the proposal, as S106 funds are not transferrable to other purposes and are explicitly set out where the contributions will be spent.
9. To mention the council and it's support in any publicity of the proposal. Please contact the Councils communications team at communications@southandvale.gov.uk
10. To invite the chairman of the council to any official launch and opening events relating to the proposal.

On behalf of Letcombe Regis Parish Council we undertake to inform the council of any change in circumstances that may result in less funding being required and will return any unused S106 monies.

On behalf of Letcombe Regis Parish Council we understand that if the S106 contribution is not exclusively spent on improvements to Letcombe Regis Parish Council burial grounds to provide a minimum of 100 burial plots and improved access and parking at the burial grounds situated at The Village Hall and Recreation Ground, Bassett Road, Letcombe Regis, OX12 9LJ, as described in the S106 funding application, or there is any unspent money after 11/12/21, that the council is entitled to require repayment in full or part of any S106 contribution paid.

9. Covid-19:

The Chairman reported that as all Covid-19 information had become less urgent it had been decided to stop issuing the Covid-19 Bulletins for the time being. Anything urgent would be sent out by the Parish Council village email and all Government updates were put on the Parish Council Website for Residents.

KH/PB

<p>10.</p>	<p>Parish Councillor updates:</p> <p>Cllr Barber The Chairman thanked Cllr Barber for agreeing that the Green Waste collected by the Village Warden could, with Mr & Mrs Good's permission, be taken to the farm for disposal provided any waste which would be dangerous to the sheep was removed. Larger combustible items such as tree branches would be taken to the bonfire.</p> <p>Cllr Batchelor Cllr Batchelor would let Andrew Roberts of Airband of any questions arising from his presentation and arrange any further meetings.</p> <p>Cllr Benton, Roads & Potholes As reported earlier Cllr Benton had written to Gordon Kelman who was away on leave. Cllr Benton will chase on his return.</p> <p>Cllr Frewer Burial Ground this was discussed under item 8.</p> <p>Cllr Hitchcock – The Fete Letcombe Regis Open Gardens had been cancelled this year due to Covid-19. Councillors decided to move the Fete to 2022 and release the village hall booking made for the 26th of June so that the Open Gardens could take place in 2021.</p> <p>Cllr Light - Letcombe Brook Project Cllr Light had forwarded the Annual Report from LBP which had been sent to Councillors. She would ask LBP to send their invoice to the Clerk so the annual grant could be paid.</p>	<p>MB</p> <p>KH/PB</p> <p>LL</p>
<p>11.</p>	<p>Financial Matters - 2019-2020 Audit</p> <p>i) Clerks Report The Parish Clerk explained the background to the work needed to complete this years Audit. The routine is the same as a normal audit year but this year there have been adjustments to the dates due to the Covid-19 Pandemic and we have had to wait until formal agreements had been confirmed.</p> <p>The figures come from the Parish Council accounts which are entered on to the DOSH accounting programme.</p> <p>The notice to submit the Annual Governance and Accountability Return (AGAR) is normally received from the appointed auditors, Oxon SA, who are part of the Moore Stephens Group towards the end of March each year.</p> <p>This year has been complicated by Covid-19 and also that the auditors were having problems sending out the information to Parish Clerks. Oxford Association of Local Councils (OALC) confirmed this and forwarded information on behalf of the Auditors, Oxon SA. Parish Clerks eventually received a confirmation email on the 25th May from the Auditors to say that clarification been approved by the Ministry of Housing, Communities and Local Government (MHCLG) in relation to how smaller authorities should conduct meetings in the present climate and to extend key deadlines by a couple of months for the submission of the annual accounts covering</p>	

1st April 2019 to 31st March 2020. Thus enabling authorities time to complete preparation and organise the AGAR paperwork. For Audit purposes Letcombe Regis Parish Council is classed as a Category 2 Smaller Authority.

The requirement for the public inspection period to include **the first 10 working days of July has been removed** and must now commence the public inspection period on or before **1 September** at the latest. Provided Section 2 (see below) is approved at this meeting this will commence from Wednesday 23rd July. (This was later amended to Monday 27th of July so the period of public inspection will cover five complete working weeks)

The AGAR must be approved and published by **31 August 2020 at the latest.**

Section 1 – Annual Governance Statement 2019/20 which was approved by Councillors at the Annual PC meeting on the 18th May 2020. (item 11i)

Section 2 - Accounting Statement 2019/20 I previously asked for the extraordinary meeting to be held on the 30th June. However Statement 2 needed to be revised and and the revised statement is down for Councillors approval this evening. (item 11iv)

On completion the following highlighted paperwork will be sent to the Auditors. Attached for information.

- **Dates set for the period of public rights** - completed
- **Internal Audit Report (AGAR page 3) – plus the separate report on the Burial Ground Records**
- **Section 1 – Annual Governance Statement 2019/20 (AGAR page 4)** - completed
- **Section 2 – Accounting Statement 2019/20 (AGAR page 5)** - for approval this evening
- Explanation of how the figures in the boxes for this year are worked out for your information only
- **Pro-forma with the Explanation of significant variations from last year** - completed
- **Explanation of the level of reserves** - to print off and complete
- **Additional information to be submitted with Part 3 AGAR** – to print off and complete
- **Bank Reconciliation** – completed

Once we can resume the overview of accounts by individual Councillors before each I will include the Annual Audit process in the meetings.

ii) Ratification of invoices paid and to be paid

Green & Stripey Burial Ground £55.00, The Oxford Artisan Distillery-Sanitiser purchase £60.00, Be Free Young Carers - £150.00, Clerk for PC purchases - £199.39, Clerk May Salary - £424.62, PAYE for May - £52.40, Village Warden time sheets for July, Aug, Sept 2019 and Jan, Feb, Mar, Apr & May 2020 - £1395.00, Mr M Light Masks and gloves for Covid-10 Volunteers - £235.16, Tarki Technology Internal Audit (Julien Horsey) - £100.00, Village Warden timesheet for June 2020 -

£330.00, Tarki Technology DO\$H support renewal - £35.00, Clerk June Salary - £426.91, PAYE for June - £53.20 Direct Debits for PC mobile May - £22.98 and June - £22.98.

Councillors unanimously agreed to ratify the invoices

iii) Summary of costs against budget

Councillors had received the summary of costs prior to the meeting.

iv) Accounting Statements for 2019- 2020 for approval at this evenings meeting.

Councillors unanimously approved Section 2

v) Internal Audit Report from Julien Horsey AGAR form and his report.

This was emailed to Councillors for the meeting.

vi) Parish Council Insurance

The Clerk had only received the quotation for Came and Company our current insurers. Another one should be received shortly which she would forward to Councillors.

vii) Grant Requests for discussion

Request from Jim Mitchell requesting a grant of £200 for the Arts-Hub Wantage website and facebook social platform for the project (emailed to Cllrs 3rd June). Councillors discussed this but unanimously decided not give a grant. The Clerk would let him know.

Village Items:

Dangerous Parking

Wantage Police have been asked to do spot checks over a couple of weekends and Darren James has confirmed they will.

12. Bonfires

This has been covered in the Register a couple of times requesting that anyone intending to have a bonfire considers their neighbours before doing so.

Letcombe Register - Advertising Policy

This resulted from an email sent to Councillors by the Editor asking for clarification of the Register policy.

The Register is now in colour and distributed through the village email it is also placed on the PC Website. Richmond print copies for their own residents who do not have computer access and neighbours have been printing for residents in the village. The Chairman suggested that in the future the Clerk could print copies for residents in Letcombe Regis with Richmond continuing to support their own residents.

Councillors expect the Register to continue being produced in colour and to be distributed by email rather than reverting to its original form.

The PC needs a budget for replacing any equipment needed to produce the Register

<p>13.</p>	<p>and Councillors also agreed that they need to look to see how the Register would be produced if the current editor retired. After discussion they decided to there should be a standard set of charges with a 30% discount for registered charities. This would also include village residents for any adverts which support the Village. They would be in colour unless black and white was specifically requested. Kristine will inform Francesca.</p> <p>Lost Property Policy Councillors were asked to report back to the next meeting with their thoughts on how long the PC should hold lost property. The Clerk suggested that lost items such as the mobile phone recently received could be passed on to a relevant charity.</p> <p>Millennium Green The Information Board site has been confirmed and emailed to Councillors. See plan of the Millennium Green for information attached as Appendix 5.</p> <p>Village Warden The work schedule for annual work in the village had been sent to Councillors. This would be split down into monthly tasks and the Clerk will send to Anne Williams requesting her input.</p> <p>13. Planning Applications: LRE/4783/6-X, Antwicks Stud, Main Street, Letcombe Regis. Outline application for the erection of an additional thirty stables with associated store and tack room. New indoor riding school and manège. Conversion of the existing bungalow on the site into two residential units. Since the initial meeting meeting between VOWH and the Applicant Martin Deans (MD) of VOWH has been contacting them monthly and reporting back to the Clerk.</p> <p>P20/V0025/HH, Mill Cottage, Letcombe Regis, OX12 9JD, Demolish existing garage and erect self contained annex with garaging. Address: Mill Cottage Letcombe Regis Wantage OX12 9JD. Consultation period 16th January to 6th February 2020. Consultation put on hold in January for technical reasons. Has not been reinstated and Consultation period 16th January to 19th March. Target Decision date 13th April 2020. (Amended plans showing reduced size of garage received 17 April 2020) (Further amended plans showing further reductions received 28th April 2020. Councillors informed by emailed 6.5.2020. Withdrawn prior to determination 3/6/2020</p> <p>P20/V0636/HH, 5 Mill Paddock, Letcombe Regis OX12 9JE. Demolition of existing rear extension and garage to make way for a proposed two-storey side extension and a single-storey rear extension, along with flat-roofed canopy to the entrance door. Application received 3rd March 2020, Registration date 10th March 2020, Start Consultation Period 12th March 2020, End Consultation Period 2nd March 2020, Target Decision date 5th May 2020. Councillors were been emailed with the new date for end of consultation period. <i>PC comments "Letcombe Regis Parish Council have no objections to this application. They would point out however that the maintenance gap between the fence and the extension is extremely limited. The Parish Council have received no objections from neighbours."</i> GRANTED – 22/5/2020</p>	<p>KH</p> <p>Cllrs.</p> <p>EJ</p>
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P20/V0795/A, Richmond Retirement Village, Letcombe Regis

Lectern style Interpretation sign. Date received 19th March 2020, Registration Date 20th April 2020, Start Consultation Period 23rd April 2020, End Consultation Period 21st May 2020, Target Decision Date 15th June 2020. PC Comments *Councillors had no objections to this application and no comments were received from neighbours.*
GRANTED - 8/6/2020

P20/V0799/A, Millennium Green, Bassett Road, Letcombe Regis

Lectern style interpretation panel containing information about the Millennium Green and Letcombe Brook. Date received 19th March 2020, registration Date 1st April 2020, Start Consultation Period 7th April 2020, End Consultation Period 6th May 2020, Target Decision Date 27th May 2020. **GRANTED - 27/5/2020**

P20/V0897/HH, The Old House, Main Street, Letcombe Regis OX12 9JP

Proposed erection of a utility room, orangery, internal alterations, demolition of garage and rebuilding as a bedroom/home office. Date Received 1st April 2020, Registration Date 1st April 2020, Start Consultation Period 20th April 2020, End Consultation Period 21st May 2020 (amended to 9th July), Target Decision Date 24th June, 2020. Amended to 13 July after superseded plans showing current position/height of the garage which is to be demolished were lodged with planning Comments from the PC *While the Parish Council have no objections to the proposed erection of the utility room, orangery and internal alterations they have strong objections to the plan to demolish the garage replacing it with a bedroom/home office. There is no indication of the amount of parking that will be retained as requested in the pre-application letter. Planning were also asked to consider the proposals for an office and not a bedroom/home office as shown on the current planning application. The property itself is situated on a sharp bend on the main road and is within 10 metres of the next 90o bend continuing past the village church whose wall has been damaged on numerous occasions by heavy lorries/buses using the main road in and out of the village. Any reduction in the current parking area for the property would also increase the hazard for anyone driving onto or off the property. Last week a heavy lorry going past the Old House in the centre of the road forced a car coming the other way having to divert onto the pavement to avoid a collision. Fortunately there was no one on the pavement at the time. (A Photograph taken by a Councillor at the time is being sent separately to illustrate the danger.) Residents of Letcombe Regis were consulted on the Community Led Plan.*
PC Comments on amended plans to include the height and placement of the garage. *Letcombe Regis Parish Councillors have no objections to the amended plans which now clarify the height and position of the garage and the annex which is to replace it, noting that there will be no change to the area allowed for parking at the property.*

P20/V0898/LB, The Old House, Main Street, Letcombe Regis OX12 9JP

Proposed erection of a utility room, orangery, internal alterations, demolition of garage and rebuilding as a bedroom/home office. Date Received 1st April 2020, Registration Date 1st April 2020, Start Consultation Period 20th April 2020, End Consultation Period 21st May 2020 (amended to 9th July) , Target Decision Date 24th June, 2020 (amended to 13 July) See also P20/V0898/HH

P20/V1106/HH, 14 Mill Paddock Letcombe Regis OX12 9JE

Proposed two-storey side extension to replace existing garage; proposed two-storey

rear extension to replace existing conservatory; proposed single storey rear extension; alterations to existing window & doors; & new cladding. Start Consultation Period 13 May 2020, End Consultation Period 4th June 2020, Target Decision Date 2nd July 2020. Parish Council comments *Members of Letcombe Regis Parish Council have carried out a site visit to the property. While they have no objection to the application, they suggest the applicants consider changing the proposed render finishing to a sandy colour which would be more in keeping with surrounding properties in the rest of Mill Paddock. The Parish Council is aware of a residents view in respect of dominance and loss of privacy and it is expected that Council officers will follow policy and guidance in this respect.*

P20/V1284/HH, 2 Old Bakery Cottages Bakery Lane Letcombe Regis OX12 9JN

Existing garage to be demolished, replaced with single storey side extension. Date received 2nd June, Registration date 11th June, Start Consultation Period 12th June, End Consultation period 8th July Target Decision date 6th August. Parish Council Comments *Letcombe Regis Parish Councillors have no objections to this planning application, however one councillor thought that a brick finish would be preferable to the wooden panelling. No comments were received from neighbours.*

Cllrs Lapsley and Cllr Light had earlier declared an interest in the following planning application and did not take part in the discussion.

P20/V1411/HH, Laburnum House, South Street, Letcombe Regis OX12 9
Variation of condition 2 (drawings - revise floor level and location of garage/workshop; windows to games room and/or office in the roof space of garage/workshop; move wall to facilitate the internal staircase) on planning application P17/V2651/HH The erection of an ancillary outbuilding and the erection of replacement garage/workshop. Date Received 15th June 2020, Registration Date 26th June 2020, Start Consultation Period 2nd July 2020, End Consultation Period 29th July 2020, Target Decision Date 21st August 2020. Parish Councils Comment *Two out of the seven Letcombe Regis Parish Councillors declared an interest in this planning application and have therefore not taken part in discussions concerned with the application. The remaining Councillors have no objections. Councillors are also aware that one household is objecting to the application and have entered their comments on the website. Letcombe Regis Parish Council applied for an extension for the Consultation Period until Wednesday 5th August and this was granted.*

Other planning issues (if any)

Parish Council meetings: Dates approved by the PC but subject to change,
21st September 2020, 16th November 2020, 18th January 2021, 15th March 2021.

Elizabeth Jenkins
Parish Clerk
15th August 2020