

Letcombe Regis Parish Council

Parish Clerk: Mrs Elizabeth Jenkins
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4 The Old Stables
Warborough Road
Letcombe Regis
Wantage
OX12 9LD

**Minutes of the Parish Council Meeting held at 7pm
on Monday 16th January 2023
In the Warborough Room of the Village Hall and on Zoom**

Present: J Lapsley (JL) Chairman, L Light (LL) Vice-chair,
Councillors, Paul Batchelor (PB), Kristine Hitchcock (KH), Elizabeth Jenkins (EJ)
Parish Clerk.

District Councillor Paul Barrow (DC-PB)

1. Apologies for Absence: Accepted

Cllr Constance is attending other meetings, Cllr Barber away working and Cllr Benton was on leave.

Apologies were accepted

2. Declarations of Interest:

There were no declarations of interest.

3. Approval of the Minutes of the Parish Council meeting held on Monday 21st November 2022 and Actions Arising from this and previous meetings.

Councillors approved the minutes.

Actions arising - From the minutes of 18th July, 26th September and 21st November

Item 3 Improvements to footpath outside Blandy's cottage

Request for meeting to discuss improvements to the footpath outside Blandy's Farm and Blandy's Cottage. Further emails sent to AM-J on the 4th 24th October and the 6th November requesting a reply. District Cllr Paul Barrow reported that AM-J was on sick leave and that he would contact his supervisor.

Cllr Hitchcock reported that the paving slabs which Tom Griffin had laid had solved the problem. **Completed**

From the minutes of the 26th September, and 21st November

Item 6 Parish Council Matters

Cllr Constance would contact Airband to repair the slump in the trench at the bottom Court Hill Road. Carried forward to the next meeting. **Ongoing**

Village Maintenance

From the Minutes of the 21st November

Cllr Constance would contact Oxford County Council (OCC) to see if their invitation for Parishes to take over some of the maintenance is still running and will report back. Email concerning this received from Cllr Constance and forwarded to Councillors.

Completed

From the minutes of the 21st November

Item 6 iv)

Email address for Councillors. Councillors were reminded they should not use personal email addresses for Council work and should have email addresses specific for Council correspondence.

Action JL, PB, & MB

4. County Council Matters:

Defibrillator costs – The Parish Council is concerned at the increasing costs for replacement batteries and pads plus signage costs where the costs can be considered. Carried forward to the next meeting.

Action EJ

5. District Council Matters:

Cllr Barrow had placed markers up Warborough Road where the run offs were and reported that very few of them were working.

C/F

Cllrs discussed the Problems with Airband, the Clerk confirmed she and the Chairman had been called earlier by Airband who were looking for the dropped trench. The Clerk had confirmed with Airband where she understood the trench to be.

6. Parish Council Matters:

7. Councillor Updates:

Cllr Batchelor – update on Questionnaire for the Register. Cllr Batchelor agreed details would go in the February Register.

Action Cllr Batchelor

8. Financial Matters:

i) Clerks report

Cllrs confirmed they had read the report and had no questions.

ii) Ratification of invoices (see last page of Agenda)

Mark Bradfield Millennium Green invoice 2/12/2022 - £600.00; Clerk November Salary (including incremental backpay) - £666.38; PAYE for November £124.20; Cllr Lapsley Christmas Tree - £65.00; Magic Peter deposit for Kings Coronation celebrations £50; Letcombe Regis Village Hall Fireworks grant - £300.00; Oxfordshire South and Vale Citizens Advice grant - £150.00; BBOWT Membership for 2023-2024 - £46.00; Village Hall Hire for September and November - £31.50; Community First Oxfordshire - £55.00; Clerk December Salary - £232.88; PAYE for December - £15.80; Direct Debits , Mobile contract - 08 November 2022, £10.00; Mobile contract - 08 December 2022 - £10.64.

Cllrs approved payment of the invoices

- iii) Summary of costs to date against budget
Councillors had no queries.
- iv) Grant requests
There were no grant requests
- v) Updated Review of Internal Controls and Risk Assessment – sent to Cllrs with the Agenda.
Clerk would add the date of the Safeguarding review C/F

9. Budget

- i) To approve the budget for 2023-2024 and set the amount of the RG & VH grant to the Trustees.
Councillors discussed the proposed budget and unanimously approved the 6% increase to the precept. The Clerk confirmed she would send the forms to the Vale of White Horse. District Cllr Paul Barrow has since confirmed there is no limit to the percentage increase for Parish Councils. Completed
- ii) Discuss PC support for the playground project.
Cllr Lapsley proposed that the remaining balance from the BIG Lottery and the Village Hall Project should be put towards the improvements to the playground. Cllrs discussed and unanimously approved. The Clerk has since sent the Playground quote to Councillors. Completed

11. Planning Applications:

LRE/4783/6-X, Antwicks Stud, Main Street, Letcombe Regis, OX12 9JD

Outline application for the erection of an additional thirty stables with associated store and tack room. New indoor riding school and manège. Conversion of the existing bungalow on the site into two residential units. District Cllr Barrow reported that the application would now be withdrawn as the later application **P22/V1247/FUL Antwick Stud** had been approved. Completed

P22/V1506/DPO, Upper Manor Farm Warborough Road, Letcombe Regis OX12 9LD. Discharge of legal obligations relating to P90/V0174/FUL dated 17th August 1990 and 5th July 2007. Registration date 16th June 2022, Target Decision date 11th August 2022. Ongoing

P22/V1247/FUL, Antwick Stud Letcombe Regis, OX12 9JD

Conversion and extension of stable buildings to form three family homes with amenity space, parking, and associated works. Start Consultation Period 30th May 2022. End Consultation Period 29th June 2022, Target Decision Date 22nd July 2022. This application was discussed at the Planning Committee meeting on 4th January and approved. Completed

P22/V2365/FUL, Blandys Farm, Bassett Road, Letcombe Regis, OX12 9LJ

Demolition of all existing buildings (including car showrooms, sales reception and car preparation barn). Erection of single dwelling with ancillary accommodation and garaging, all exactly as previously approved: P17/V0163/FUL. Sent to Councillors 12 October. PC

comment Letcombe Regis Parish Council have no problems with this application. The application has been Granted subject to conditions.

Completed

Planning issues received since publication of the Agenda (if any)

- 12. Dates approved by the PC but subject to change,**
2023 - 20th March, 15th May APM & APCM, 17th July, 18th September,
20th November,
2024 - 22nd January and 18th March.

Elizabeth Jenkins
Parish Clerk
26 February 2023

Approved