

## Letcombe Regis Parish Council

Parish Clerk Mrs Elizabeth Jenkins  
Tel: 01235 765530  
Email: letregispc@gmail.com

4 The Old Stables  
Warborough Road  
Letcombe Regis  
OX12 9LD

### **Minutes of the Annual Parish Council Meeting held on Monday 17<sup>th</sup> May 2021 at 8pm directly after the Annual Parish Meeting**

**The Parish Council decided at its meeting in March to continue with virtual meetings during the Covid-19 pandemic using the Zoom Platform.**

**The Public and Press may attend via ZOOM**

**Present:** Jeanne Lapsley (JL) Parish Council Chairman. Loretta Light (LL) PC Vice Chair, Councillors David Barber (DB), Paul Batchelor (PB), Michelle Benton (MB), Doug Frewer (DF), Kristine Hitchcock (KH). Elizabeth Jenkins (EJ) Parish Clerk, Elaine de Ridder Locum Clerk

4 members of the public were in attendance.

Item		Actions
1.	<b>Election of Chairman and Vice-Chair</b> The clerk started the meeting inviting proposals for Chair for the next year. Cllr Jeanne Lapsley was proposed, seconded and unanimously appointed as chair. Cllr Loretta Light was proposed, seconded and unanimously appointed as Vice-chair.	
2.	<b>Apologies for Absence:</b> Apologies from the County and District councillors who attended the Annual Parish Meeting held immediately prior to this meeting, and delivered their reports	
3.	<b>Declarations of Interest: None made</b>	
4.	<b>Update on the Burial Ground – Phil Hodgson.</b> The clerk reported that the tenders have gone out with a deadline of 21 <sup>st</sup> May 2021. Once all the tenders have been received a date for an extraordinary meeting to consider and approve a contractor can be agreed.	
5.	<b>Approval of the minutes of the Parish Council meeting held on Monday 15th March 2021 and Actions Arising:</b> The minutes were approved as a true record.	
	<b>Actions Arising</b> <i>*Item 7 Cllr Benton to follow up on the contractor found by Cllr Barrow re drainage grips. Cllr Benton confirmed this is an ongoing issue and will be followed up.</i>  <i>*Item 8 Clerk to follow up Cllr Barber’s suggestion of hiring/purchasing a mechanical brush and check with Warden to see where else it could be used. No constructive responses were received. It should be considered that the schedule of work for the Village Warden which have been compiled over the last few years should go out to tender in the future. There might a possibility to link with the Recreation Ground Trust in this regard.</i> <i>*Cllr Frewer to check if Richmond would be happy to have a response box for the</i>	

	<p><i>Football Lighting questionnaires in the shop.</i> It was confirmed that a box is in place and ready to be used as soon as it is needed.</p> <p><i>*Cllr Benton to put an entry in the Register re potholes &amp; drainage.</i> <b>COMPLETED</b></p> <p><i>* Cllr Benton to give the receipt for the torches to the Clerk for payment.</i> <b>COMPLETED</b></p> <p><i>*Cllr Frewer to check with Richmond on the generator.</i> It was reported that Richmond has a contract with a company on a 2 hour call out if there is a power outage and they will supply a generator suitable to their needs. Contact details have been passed on to the clerk.</p> <p><i>* Locum Clerk to find out about the Blewbury speedwatch.</i> The Locum Clerk passed on the details of the Blewbury Speedwatch team. <b>COMPLETED.</b></p> <p><i>* Cllr Lapsley to include note about not parking on pavements.</i> Cllr Lapsley will put a note in the next Register. Cllr Hitchcock mentioned that wall by the church is scratched as is the black and yellow signage. The Police were consulted about the junction a few years ago and recommended that it stays as it is. It was reported that the bridge over Footpath 8 was repaired to a very good standard. Cllr Hitchcock asked if it might be possible to install a stop sign for people coming down South Street. The Police would be approached about the matter.</p> <p>Cllr Light mentioned the parking outside the Old House which means that traffic coming down Main Street is often forced into the right-hand lane just before a blind bend. Cllr Lapsley mentioned that contractors at the site were advised by the PC and the PCSO not to park there. The clerk was asked contact the PCSO re the matter.</p> <p><b>6. County Council Matters:</b> Cllr Constance gave her report at the APM. Cllr Lapsley mentioned that following the recent County Council elections, the number of Conservatives has been reduced. Discussions are taking place to agree the structure of the Council.</p> <p><b>7. District Council Matters:</b> Cllr Barrow gave his report at the APM.</p> <p><b>8. Parish Council Matters:</b></p> <p><b>Football lighting:</b> Cllr Batchelor reported that papers have been circulated to councillors. He explained to members of the public that following the request from the football club the PC investigated how to best engage with the public. The PC has been assisted by Oxfordshire County Council in this matter and they suggested a more detailed proposal than a yes/no vote. A ballot paper will go out to all households in the village which can returned to the shop. Following the result of the ballot the PC will consider the outcome of the ballot at the July meeting. A piece will be put in the Register and volunteers are needed to photocopy and distribute the ballot paper.</p> <p><b>9. Financial Reports for approval:</b> Ratification of invoices paid and to be paid. <b>Payments made up to the publication of the Agenda on 10th May 2021</b> CFO subscription £55.00, Cllr Benton Torchets for Community Safety Kit £39,98, Robert Raines Tree work on MG £540.00, Robert Raines remove sycamore and lower willow on MG £459.00, 1<sup>st</sup> Half maintenance grant to RG&amp;VHC £904.25, Clerk March salary £316.89, PAYE £79.00, Mobile phone Direct Debits March £10.00, April 10,00.</p> <p>ii) <b>Costs against Budget 1st April 2020 to 31st March 2021</b> Circulated prior to the meeting and approved. No notable variation against proposed budget.</p>	<p><b>JL EJ</b></p> <p><b>KH JL</b></p> <p><b>EJ</b></p> <p><b>PB/ MB/EJ</b></p>
--	--	--

10.	<b>Annual Governance and Accountability Return.</b> For approval by Councillors at the next meeting.	<b>ALL</b>
11.	<p><b>Planning Applications:</b></p> <p><b>LRE/4783/6-X, Antwicks Stud, Main Street, Letcombe Regis.</b>  Outline application for the erection of an additional thirty stables with associated store and tack room. New indoor riding school and manège. Conversion of the existing bungalow on the site into two residential units.  Since the initial meeting meeting between VOWH and the Applicant Martin Deans (MD) of VOWH is contacting them monthly and reporting back to the PC. MD reported that he had a conversation with the Applicant at the end of February and clear progress has been made over the last month. He is confident that the Applicant is keen to move things forward with some speed. While MD appreciates that more detail would be helpful he points out that the content of the conversations has to remain confidential at this stage. He sees this as clear evidence of progress on their behalf in terms of moving things forward. I will update you again in a month's time. September 2020, Martin Deans reported that the applicants have appointed agents to assist them with looking at options and the agents are due to contact Martin Deans in the next few weeks. He will update the Clerk for the next meeting. Report received from Martin Deans in December to say he has heard from the applicants agent and they will make further contact to update him.</p> <p>Cllr Lapsley and Cllr Light will be seeking to meet with Adrian Duffield, Head of Planning at the Vale of White Horse District Council as this matter has been dragging on for nearly 8 years.</p> <p><b>P21/V0256/FUL, Letcombe Regis Parish Council Burial Ground Bassett Road Letcombe Regis OX12</b>  Car park extension and new entrance to existing burial ground. Start Consultation Period 11th February 2021, End Consultation Period 10th March 2021, Target Decision Date 24th March 2021. <b>GRANTED</b></p> <p><b>P21/V0314/LB, Blandys Cottage Bassett Road Letcombe Regis OX12 9LJ</b>  Installation of an electric car charging point, to be located in the front garden, adjacent to the garden wall. Cable to be run from the fuse board above the front door, clipped to the outside of the front wall of the house at low level. EV Charging point to be mounted on a small oak post next to the wall so as not to be visible from the highway. Start Consultation Period 18th February 2021, End Consultation Period 17th March 2021, Target Decision Date 29th March 2021. <b>GRANTED</b></p> <p><b>P17/V0163/FUL, Blandys Farm Bassett Road Letcombe Regis Wantage OX12 9LJ</b>  Demolition of all existing buildings (including car showrooms, sales reception and car preparation barn). Erection of single dwelling with ancillary accommodation and garaging. <b>The application ran out on the 3rd December 2020. The Clerk has since written to VOWH asking if the six month extension, due to the Pandemic applies and will Planning inform the PC if the applicants wish to re-apply?</b> No answer received as yet.</p> <p><b>P21/VO573/DIS, Letcombe Bowers Farm Letcombe Regis Wantage Oxon OX12 9NG</b>  Discharge of conditions Conditions 3 (Materials), 6 (EPS License), 8 (Bat Survey) and 9 (Contamination) on planning application P17/V3395/FUL Change of use of agricultural land to residential garden, conversion of agricultural buildings to create 5 No. dwellings, erection of connecting link and one detached garage and creation of</p>	<p><b>JL, LL</b></p> <p><b>EJ</b></p>

new access road. (additional plans received 26/02/18 to extend red line to include drainage and access and further amended plans received 14/03/2018 to extend red line to include drainage area, the omission of the garages except the garage between the barns and farmhouse, alteration to the north-west elevation of house 5, and additional landscaping between houses 4 and 5.

Discharge of Conditions - for notification only.

Cllr Lapsley and Cllr Light visited the site. Cllr Light mentioned that the applicant have changed his original plans and he will have to submit a new application as farmland is now part of the proposals.

**P21/V0897/DIS, Courtyard Stables Court Hill Road, Letcombe Regis, OX12 9JQ**

Discharge of conditions- 4 (Drainage Details (Surface Water)) & 5 (Drainage Details (Foul Water)) in application P20/V3187/FUL. Demolition of existing stables; new single dwelling with garaging. Discharge of Conditions - for notification only. P21/V0849/HH, Manor Farm, Warborough Road, Letcombe Regis, OX12 9LD Installation of a Global Energy Systems 18kw Caernarfon Eco Air Boiler to be located on the site of the existing oil tank. Relocation and replacement of the existing oil tank.

Registered 15th April 2021, Start Consultation Period 26th April 2021, End Consultation Period 26th May 2021, Target Decision Date 10th June 2021

No further planning applications received since publication of the Agenda

**Parish Council meetings:**

Dates approved by the PC but subject to change,  
2021 19th July, 20th September, 15th November,  
2022 17th January, 21st March.16th May

.

It was agreed unanimously that meetings should continue via Zoom

Cllr Light asked that two items be put on the agenda for the July meeting.

1. The District Council's Lottery vs the 200 club
2. The new King Alfred's cycle route

The meeting ended at 08.25pm

Elaine de Ridder  
Locum Clerk  
27 June 2021